

# *Muggleswick Parish Council*

## MUGGLESWICK PARISH COUNCIL

c/o Chairman– Mike Seeley,  
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### MINUTES OF THE ANNUAL MEETING –

Held on 8<sup>th</sup> June 2016 at 7.30pm in Muggleswick Village Hall

Councillors Present:– M. Seeley, H. Barass, G. Bean, B. Phillips. B. Storey,

1. **MINUTES**: The Minutes of the Annual Meeting held on June 17<sup>th</sup> 2015 were approved & signed

### 2. **ELECTION OF OFFICERS**

2.1 As the Council has no Parish Clerk the The Vice Chair took the Chair & asked for nominations for Chairman:–

**Nominations:– M. SEELEY**

Proposed by:– B. Phillips

Seconded by:– B. Storey

As there were no other Nominations then M.Seeley was elected unopposed as Chairman.

2.2 The Elected Chairman then took the Chair & asked for nominations for The Vice Chair

**Nominations:– H.BARRASS**

Proposed by:– B. Phillips

Seconded by:– B. Storey

As there were no other Nominations then H. Barrass was elected unopposed as Vice Chair.

2.3 **Parish Clerk / Responsible Financial Officer** It was unanimously by the Council that an “unpaid position” of Temporary Clerk /Responsible Financial Officer (RFO) should be continued for the forthcoming year. M Seeley agreed again to take on this role & this resolution was passed unanimously by the Council.

### 3. **Draft Financial Statement**

A draft Financial Statement was presented by M. Seeley to the Council. This has yet to be Audited Internally by Mrs L. Bean but will be done so shortly. It will then be sent to the Auditors (BDO) with the completed Annual Return.

4. **Fidelity Guarantee & Annual Governance** :–The Fidelity Guarantee has been cancelled at a Council Meeting held on 26<sup>th</sup> September 2011 & a confirmation statement was made that the Council & Councillors are in accordance with the annual governance requirements.

5. **Any Other Business.** – The following matters were raised and discussed :-

- 5.1 Continuing bank problems with Barclays Bank and the Mandate since R. Brown moved away. MS to see if it worth moving to an alternative Bank.
- 5.2 The slow broadband speed was discussed and MS advised that he thought there was some Government assistance available & agreed to investigate further.
- 5.3 The Muggleswick Parish Community Association trustee agreement needs to be reviewed as does the Lease for the Village Hall. HB to process.
- 5.4 The Fire Extinguishers will require servicing & HB will organise when the ones at the Church are serviced.
- 5.5 The mould / damp in the Village Hall should be looked at. BP to hopefully investigate at the next opportunity.

As there was no further business to discuss the Annual Meeting was closed.

Signed

Michael Seeley  
Chair & Acting Clerk

Helen Barrass  
Vice Chair