

# *Muggleswick Parish Council*

## MUGGLESWICK PARISH COUNCIL

c/o Chairman- Mike Seeley,  
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### MINUTES OF THE ANNUAL MEETING –

Held on 9<sup>th</sup> May 2017 at 7.00pm in Muggleswick Village Hall

Councillors Present:- M. Seeley, H. Barass, G. Bean, B. Storey,  
Apologies for absence:- B. Phillips & S. Silk

1. **MINUTES:** The Minutes of the Annual Meeting held on 9<sup>th</sup> May 2016 were approved & signed  
1.A A short presentation & discussion with Angelina Maddison was held with regard to the Weardale Area Action Partnership and Capital Funding available for Village Halls & Community Buildings in Weardale

### 2. **ELECTION OF OFFICERS**

2.1 As the Council has no Parish Clerk the The Vice Chair took the Chair & asked for nominations for Chairperson:-

**Nominations:- M. SEELEY**

Proposed by:- B. Storey

Seconded by:- G. Bean

As there were no other Nominations then M.Seeley was elected unopposed as Chairman.

2.2 The Elected Chairman then took the Chair & asked for nominations for The Vice Chair

**Nominations:- H.BARRASS**

Proposed by:- G. Bean

Seconded by:- B. Storey

As there were no other Nominations then H. Barrass was elected unopposed as Vice Chair.

2.3 **Parish Clerk / Responsible Financial Officer.** It was unanimously agreed by the Council that an “unpaid position” of Temporary Clerk /Responsible Financial Officer (RFO) should be continued for the forthcoming year. M Seeley agreed again to take on this role & this resolution was passed unanimously by the Council.

### 3. **Draft Financial Statement**

A draft Financial Statement was presented by M. Seeley to the Council. This has yet to be Audited Internally by Mrs L. Bean but will be done so shortly. It will then be sent to the new Auditors MAZARS with the completed Annual Return which is in a different format this year & digital if required.

4. **Fidelity Guarantee & Annual Governance** :-The Fidelity Guarantee has been cancelled at a Council Meeting held on 26<sup>th</sup> September 2011 & a confirmation statement was made that the Council & Councillors are in accordance with the annual governance requirements.

5. **Transparency Code** ; M Seeley will continue the email dialogue with Steve Wragg at County Hall to secure funding for the Website & other equipment that may be needed to comply with the Code.

6. **Any Other Business.**

A vote of thanks was noted to B. Phillips for painting the ceiling of the Hall

As there was no further business to discuss the Annual Meeting was closed.

Signed

Michael Seeley  
Chair & Acting Clerk

Helen Barrass  
Vice Chair